



ASSAM INDUSTRIAL DEVELOPMENT CORPORATION LIMITED

(A Government of Assam Undertaking)

R.G.Baruah Road, Guwahati-781 024

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NOTICE INVITING TENDER

Sealed quotations are invited from reputed licensed firms/agencies having experience in providing security services in various industrial establishments for providing security guards (round the clock duty) at various closed PSUs of Govt. of Assam. The firms should quote an all inclusive lump sum monthly fee (showing separately, inclusive of minimum monthly wages, uniform allowance, Statutory dues like EPF, ESI, applicable taxes and service charge etc.) per security guard, security in charge and gunman. The firm should be able to engage suitable physically fit trained security guards, security in charge and gunman (with proper license) at various units as will be decided by the appropriate authority. The firm should deposit an earnest money of Rs.10,000/- in the form of demand draft/banker's cheque in favour of AIDC Ltd. along with the quotation. Quotations submitted without earnest money will be summarily rejected. The firm should give a declaration stating that they will comply with all the statutory requirements applicable for providing such services. Incomplete quotation shall be summarily rejected. The bidding firm should submit, inter alia, the following documents along with the quotation:

1. Copies of valid Trade License/License from the controlling authority as per the Private Security Agency (R) Act, 2005,
2. Service Tax Registration,
3. ESI and EPF Registration,
4. Registration under Contract Labour (Regulation & Abolition) Act 1970,
5. Income Tax clearance certificate/PAN No.,
6. Copies of gun license,
7. Copies of past performance certificate (last three years),
8. Any other relevant information the firm/agency desires to submit or as required by the authority.

In addition to the above the firm should have effective infrastructure for training of guards and credible supervisory infrastructure and network.

The firm without having a training centre, gunman at call and all other statutory requirements for engagement of private security guards in Govt. organizations need not apply. A Firm having strength of less than 100 security guards also need not apply. The valid Trade License should cover the entire State of Assam. The rates quoted should conform to the minimum rates of wages as fixed by the State Govt. from time to time. Quotations with all required information/documents should be submitted to the Managing Director, AIDC Ltd. on or before 12.12.2011 by 2.00 PM and shall be opened on the same day. For administrative convenience of the management one or more parties may be awarded the works for providing security service. Performance Guarantee Money fixed by AIDC should be deposited by the Agency with the award of the work.

Assam Industrial Development Corporation Ltd. reserves the right to accept or reject any or all the quotations without assigning any reason thereof.

MANAGING DIRECTOR