



**ASSAM INDUSTRIAL DEVELOPMENT  
CORPORATION LIMITED**

**(A Government of Assam Undertaking)**

**R.G.Baruah Road, Guwahati-781 024**

**Ph. : 0361-2201215, 2202216, Fax : 0361-2200060**

**TENDER DOCUMENT FOR THE WORK OF JUNGLE AND DRAIN  
CLEANING AT IIDC MALINIBEEL, SILCHAR, DISTRICT: CACHAR, ASSAM**

**Name of the Tenderer :.....**

**Contact No: .....**

**Last Date of Submission: 12.12.2023 up to 2 PM (IST)**





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**CIN: U75112AS1965SGC001246**

**SHORT NOTICE FOR TENDER**

Sealed tender for the following urgent work under AIDC Ltd. is hereby invited from intending reputed Company/Firms/Registered contractors with financially sound background as detailed below: -

Sl No.	Details of Work	Estimated cost (Inclusive of all Taxes)	Tender Fee and Earnest money to be deposited in the form of Demand draft in favour of “Assam Industrial Development Corporation Ltd” and payable at Guwahati	Completion time
1	Jungle and Drain cleaning at IIDC Malinibeel, Silchar, district: Cachar, Assam	Rs. 1,91,692/-	<p>Tender Fee: Rs. 1,000/- (Rupees one Thousand only) which is non-refundable</p> <p>EMD: Rs. 4,000/- for General Category and Rs. 2,000/-for SC/ST OBC Category</p>	30 (Thirty) days

The BOQ with specifications for the work can be downloaded from **AIDC’s web site** [www.aidcltd.com](http://www.aidcltd.com) on **04.12.2023**

The sealed tender will be received up to **2.00 PM (IST)** on **12.12.2023 (Tuesday)** in the office of the AIDC Ltd., R.G Baruah Road, Guwhati-781024 and will be opened on the same day in presence of interested bidders or their authorised representatives at **3.00 PM (IST)**. In the event of the office remaining closed under unavoidable circumstances, the tender will be received on next working day up to the stipulated time. The envelope containing the tender paper should be distinctly marked.

Sd/-  
Managing Director



**ASSAM INDUSTRIAL DEVELOPMENT CORPORATION LIMITED**  
**(A GOVT. OF ASSAM UNDERTAKING)**  
**R.G. BARUAH ROAD, GUWAHATI- 24**

**Tender Document for the Work of Jungle and Drain cleaning at IIDC Malinibeel, Silchar, district: Cachar, Assam**

1.	Name of Work	Jungle and Drain cleaning at IIDC Malinibeel, Silchar, district: Cachar, Assam
2.	Tender Notice No	
3.	Earnest Money Deposit	Rs. 4,000.00 for General Category Rs. 2,000.00 for SC/ST/& OBC Category.
4.	Validity Period of Tender	90 (ninety) days.
5.	Time of Completion	30 (Thirty) days
6.	Cost of Tender Document	Rs. 1,000.00 (Rupees One thousand) only non-refundable.
7.	Money Receipt/ DD No for Cost of Tender paper	
8.	Date of Download of Tender Document	04.12.2023 to 12.12.2023 (up to 2 PM)
9.	Date of Receiving of Tender	12.12.2023 up to 14.00 hours
10.	Date of Opening of Tender	12.12.2023 at 15.00 hours
11.	List of Documents to be submitted with the tender	1. GST Registration Certificate. 2. Valid Labour License. 3. Valid PWD Class 3 or above contractor license. 4. PAN Card details 5. Turnover Certificate of last 3 FYs ending March 2023. 6. List of tools and Tackles as per Annexure 2 of this SNIT document.



## **FORM OF TENDER**

To,

The Managing Director  
Assam Industrial Development Corporation Ltd.  
R.G. Baruah, Road, Guwahati- 781024  
Assam

Sub: - Tender for Work of “Jungle and Drain cleaning at IIDC Malinibeel, Silchar, district: Cachar, Assam”

Dear Sir,

I/we refer to the Tender Notice issued for the Work of Jungle and Drain cleaning at IIDC Malinibeel, Silchar, district: Cachar, Assam

1. I/we do hereby offer to perform, provide, execute, complete and maintain the work in conformity with drawings, conditions of contract, specifications, schedule of quantities embodied in the Tender Document.
  2. I/we have satisfied myself/ourselves as to the site conditions, examined the drawings and all aspects of the tender conditions. Subject to above, I/we do hereby agree, should this tender be accepted in whole or in part, to:
    - a. Abide by and fulfill all the terms and provisions of the said conditions annexed here to.
    - b. Complete the work within 30 days from the date of issue of work order or date of site handover whichever is later.
  3. I/we have deposited Earnest Money of Rs. 4,000.00/ 2,000.00 in the form of Demand Draft which, I/We note, it will not bear any interest and is subject to forfeiture if:
    - a. The agreement of the contract is not executed within 10 (Ten) days from the award of contract.
    - b. The work is not commenced by me/us at site within 7 (Seven) days from the date of handing over the site by the Engineer in- charge or his authorized representative.
- Or**
- c. The offer is withdrawn within the validity period of acceptance.
  4. I/we understand that you are not bound to accept the lowest or any tender you receive.
  5. The acceptance of this tender shall constitute a binding contract and any failure as



mentioned in item 4 above shall constitute a breach of contract by us and the tender accepting authority shall be entitled to have the work executed at our risk and cost and to claim extra cost/ expenditure incurred by them from us.

7. Our Bankers are:

a) \_\_\_\_\_

b) \_\_\_\_\_

c) \_\_\_\_\_

8. Name of partners/ directors of our firm:

a) \_\_\_\_\_

b) \_\_\_\_\_

c) \_\_\_\_\_

Yours faithfully

Signature \_\_\_\_\_

Name \_\_\_\_\_

Designation \_\_\_\_\_

Name of Partner/ Director of the firm

Authority to sign or name of person having

Power of attorney to sign the contract.

(Certified true copy of Power of attorney should be attached)

Signature and address of witnesses: a.

Signature \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

b.

Signature \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_



# **GENERAL RULES AND INSTRUCTION FOR THE GUIDANCE OF TENDERER**

**ASSAM INDUSTRIAL DEVELOPMENT CORPORATION LIMITED.**



## GENERAL RULES AND INSTRUCTIONS FOR THE GUIDANCE OF TENDERER

These general rules and instructions for the guidance of the tenderer shall be read with in conjunction with the General Directions and Conditions of Contract which will form the integral part of the contract for all successful tenderer. All the terms and conditions laid down in both shall be binding for all purpose.

1. Tenders only in printed forms issued by the Managing Director, Assam Industrial Development Corporation Ltd. shall be submitted at the office of the Managing Director, Assam Industrial Development Corporation Ltd. R.G. Baruah Road, Guwahati -781024, with the name of the work and project written on the top of the envelopes.
2. Tenderer is advised in his own interest to satisfy him about the project site including inspection at site prior to submission of his tender. He shall be deemed to have full knowledge of all the accompanying tender documents, technical specifications and site conditions. The expenses incurred in getting information through tests/site visits shall not be reimbursed in any cases:
  - a) Site conditions including access to the site, existing and required roads and other means of transport/communication (other than that of the Employer/other Agencies) for use by him in connection with the work.
  - b) Requirement and availability of land and other facilities for his enabling works, facility, stores and workshops, steel yard etc.
  - c) Ground condition including those bearing upon transportation, disposal, handling and storage of materials required for the work or obtained there from.
  - d) Source and extent of availability of suitable materials including water etc. and labour (skilled and unskilled), required for work and Laws and Regulation governing their use and employment.
  - e) Geological, meteorological, topographical and other general features including levels of the site and its surroundings as are pertaining to and needed for the performance of the work.
  - f) The limit and extent of surface and sub-surface water to be encountered during the performance of the work and the requirement of drainage and pumping.
  - g) The type of equipment and facilities needed, preliminary to, for and in the performance of the work.
  - h) All other information pertaining to and needed for the work including information as to the risks, contingencies and other circumstances which may influence or affect the work or the cost thereof under this contract.
3. The contractor will provide all the safety measures/ arrangement for the labours /workers at site. If any accident happens during the construction activity, the contractor shall fully/ solely responsible for the same
4. The security of the materials, equipment etc. stored at the site shall be the responsibility of the contractor. AIDC will not be responsible for any theft/shortfall of materials kept at the site.



5. The tender shall be in prescribed form and complete with all the details/ Annexure as required for competitive biddings for award of contract works
6. No tender will be received after expiry date the due date and times as indicated in the NIT under any circumstances whatsoever. No telegraphic/telephonic/fax tenders shall be considered. However, any amendment sent by the telegraph/ fax to the tender already submitted shall be considered, provided it is received before due date and time for opening of the tender in writing by post.
7. Earnest Money as indicated in the Tender Documents shall be deposited in the form of Crossed Demand Draft/Bankers Cheque payable at Guwahati favouring “Assam Industrial Development Corporation Ltd”. Earnest Money must be submitted in separate enveloped marked “Earnest Money”

Any tender, which is not accompanied by EMD in the prescribed manner, will be summarily rejected. EMD of unsuccessful tenders shall be returned without interest within 100 clear days from the date of opening of the tenders.

8. The duly completed tender must be supported by self-attested copies of Valid contract registration certificate, Permanent Account Number (PAN), valid labour license, valid GST registration and work experience (if any)
9. Prices should be inclusive of all taxes, duties, octroi, and any other charges or fees leviable by the local authority, on materials in respect of this contract and nothing extra will be payable for increase in such taxes of duties even if imposed or levied either before or after tenders are opened or during the currency of contract, over and above the tendered/ accepted price.
10. Entire work is to be completed within the stipulated time given in the work order. The completion time shall be strictly observed by the contractor and shall be reckoned from the date on which the order to commence work is given to the contractor
11. Taxes, Duties, Levies etc. shall be deducted at source as per statutory norms of the Government. Additional 1% (one percent) Labour CESS on bill value shall be deducted if applicable.
12. The bill of Quantities in tender documents comprise of construction of work mentioned in the work order/SNIT only.
13. The employer reserved the right to reject/negotiate all or any of the tenders and to accept in whole or part of the tenders without assigning any reason for so doing. The successful tenderer will be required to sign an agreement in the form approved by the employer, for the fulfillment of contract.
14. The tender shall remain valid for a period of 90 days from the date of opening of tender. In event of the tender withdrawing his offer within the validity period, for any reason what so-ever, Earnest Money deposited with the tender shall be forfeited to the employer.



15. No two or more concerns, in which an individual is interested as a proprietor/partner/director shall tender for the execution of the same work. If they do so, all such tenders shall be liable to be rejected.
16. The quantities indicated in the Bill of Quantities of the items are only approximate and are liable to vary to any extent and items even totally be omitted. The contractor shall not have any claim on his account and the contractor's quoted rates shall not be altered on account of any of these variations nor will it vitiate the contract in any way.
17. Compensation for non-commencement or delay on completion of work- time shall be regarded as the essence of contract and the failure on the part of the contractor to complete the contract on the dates stipulated in the tender and work orders for the completion of the respective works shall entitle to recover damages from the contractor by way of mutually agreed damages a sum equivalent to one half of one percent (subject to a maximum of ten percent) of the contractor is in default. The Engineer may however, at his discretion, allow the contractor such extension of time as he may decide (whose decision in writing shall be final and binding). The work shall, within the stipulated period of the contract, be proceeded with by the contractor with due diligence to ensure good progress during the execution of the work.
18. Conditional and/ or incomplete tenders are liable to be rejected
19. Whatever may be the conditions of the tender specified or indicated in the Contractor's office, it is only the conditions indicated in the "Tender Documents" unless modifications are agreed to before the order is placed that will be binding upon the contractor and the employer.
20. The electrical work involved in the contract shall be executed only through the contractor who possesses proper and valid Electrical License. Preference will be given to contractor who have own electrical license from local authority along with Civil work registration other than engaging third party licensee
21. The contractor shall ensure that the cement to be used for the construction purpose shall be of 43,53 grade OPC conforming to IS8112, IS2269 respectively of reputed makes like L&T, JK, ACC, Ambuja etc. or as specified and directed by the Engineer-in-Charge.
22. The contractor shall make his own arrangements for electrical for running vibrators, mixers, general lighting, welding etc.
23. The contractor shall make his own arrangement to meet his water demand for construction, curing etc. No extra payment shall be made for arranging water from outside.
24. The contractor shall take insurance for the works, materials and equipment for temporarily and permanent works for a total value of 50% of the amount of the contract awarded to him, for a period of one year or till the completion of work if required.
25. The employer shall not provide any forms for availing rebate in duties and taxes etc. The bidder shall quote with full taxes and duties as per applicable. The price escalation will not be allowed on any account.



26. The contractor shall comply with all bye-laws and regulations of local and other statutory authorities having jurisdiction over the works and shall be responsible for payment of all fees and other charges.
27. The Employer shall have full power and authority to instruct the contractor, from time to time during execution of the work to make any alteration in, omissions from, additions to, or submissions for, the original specifications, drawings, design and instruction that may appear to him to be necessary and the contractor shall be bound to carry on the works in accordance with any instructions which may be given in writing in "Site Order Book".
28. The contractor shall not sub-contract with any third party for the performance of all or any portion of the work without written permission of the Employer. Such arrangement, if any shall be declared at the time of offer.
29. If the contractor shall desire an extension of time for completion of the work due to any act of neglect of the Employer or due to some extra work, additions and alterations in original specifications, designs and drawings ordered during the execution of works or any strikes, lockout, fire, war act or public enemy or by any other reasonable cause, then he shall apply in writing to the employer before 15 (fifteen) days of schedule date of completion.



## **BILL OF QUANTITIES**

**ASSAM INDUSTRIAL DEVELOPMENT CORPORATION LIMITED.**

<b><u>BOQ for Jungle Cleaning and Drain Cleaning at IIDC Malinibeel, Silchar</u></b>					
Sl No.	Description	Quantity	Unit	Rate	Amount
1	<b>Clearing and Grubbing Road Land</b>				
	Clearing and grubbing road land including uprooting wild vegetation, grass, bushes, shrubs, saplings and trees of girth upto 300 mm, removal of stumps of such trees cut earlier and disposal of unserviceable materials and stacking of serviceable material to be used or auctioned, upto a lead of 1000 m including removal and disposal of top organic soil not exceeding 150 mm in thickness as per Technical Specification Clause 201.				
	By Manual Means				
	In area on non thorny jungle	0.7965	hectare		
2	Cleaning of Drain including removing shrubs, vegetation, liquid waste, mud, discarded construction material etc and disposal of rubbish, lead up to 1.0 Km and lift up to 1.5m outside of cleaned area as directed by the Engineer-in-charge	1185.51	cum		
<b>Total</b>					



Annexure- 1

LIST OF DOCUMENTS SUBMITTED ALONG WITH THE TENDER:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.

Annexure- 2

LIST OF TOOLS AND TACKLES:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.