



I/474701/2024



ASSAM INDUSTRIAL DEVELOPMENT CORPORATION LIMITED

(A Government of Assam Undertaking)

R.G. Baruah Road, Guwahati- 781024

Ph. 0361-2201215, 2202216, Email: aidcltd@gmail.com

ECF No.- E-454199/09

**Short Notice Inviting Tender (SNIT)**

Sealed tenders are invited from intending reputed APDCL's registered contractor with financially sound background for the execution of **"Repair of 250 KVA existing transformer in IE Panchgram"** with an estimated value of **Rs. 2,65,500 (Rupees Two Lakh Sixty-five Thousand five Hundred)** only.

The tender documents can be downloaded from the website of AIDC [www.aidcltd.com](http://www.aidcltd.com) from **02.03.2024** and the bids will be received up to **2.00 PM (IST) on 08.03.2024** and will be opened on the same day in presence of interested bidders or their authorised representatives at **3.00 PM (IST)**. In the event of the office remaining closed under unavoidable circumstances, the tender will be received on next working day up to the stipulated time.

Signed by

Manvendra Pratap Singh

Date: 28-02-2024 17:08:44

Managing Director



**TENDER DOCUMENT FOR THE WORK “REPAIR OF 250 KVA EXISTING  
TRANSFORMER IN IE PANCHGRAM”**

**Name of the Tenderer : .....**

**Contact No: .....**

**Last Date of Submission: 08.03.2024 up to 2 PM (IST)**

	<b>ASSAM INDUSTRIAL DEVELOPMENT CORPORATION LIMITED</b> <b>(A Government of Assam Undertaking)</b> <b>R.G.Baruah Road, Guwahati-781 024</b> <b>Ph. : 0361-2201215, 2202216, Fax : 0361-2200060</b>
---	---

**CIN: U75112AS1965SGC001246**

E- 454199/09

**Short Notice Inviting Tender (SNIT)**

Sealed tender for the following urgent work under AIDC Ltd. is hereby invited from intending reputed APDCL registered contractor with financially sound background as detailed below:-

Sl No.	Details of Work	Estimated cost (Inclusive of all Taxes)	Tender Fee and Earnest money to be deposited in the form of Demand draft in favour of “Assam Industrial Development Corporation Ltd” and payable at Guwahati	Completion time
1	Repair of 250 KVA existing transformer in IE Panchgram	Rs. 2,65,500	<b>Tender Fee:</b> Rs. 500/- (Rupees five Hundred only) which is non-refundable <b>EMD:</b> Rs. 5,500/- for General Category and Rs. 2,750/- for SC/ST OBC Category	20 (Twenty) days

The BOQ with specifications for the work can be downloaded from AIDC’s web site [www.aidcltd.com](http://www.aidcltd.com) on **02.03.2024**

The sealed tender will be received up to **2.00 PM (IST)** on **08.03.2024 (Saturday)** in the office of the AIDC Ltd., R.G Baruah Road, Guwhati-781024 and will be opened on the same day in presence of interested bidders or their authorised representatives at **3.00 PM (IST)**. In the event of the office remaining closed under unavoidable circumstances, the tender will be received on next working day up to the stipulated time. The envelope containing the tender paper should be distinctly marked.



I/474701/2024

The quoted rate should be computer typed and both in figure and words and inclusive of GST and any other taxes, charges, levies etc as applicable. The offered bid should not be in percentage basis. Bid should be submitted for each item with required tender fee, earnest money and documents. **The bids without requisite tender fee and EMD will be rejected.**

The undersigned reserve the right to accept or reject any or the entire proposal without assigning any reason thereof.

Sd/-

Managing Director



I/474701/2024

**ASSAM INDUSTRIAL DEVELOPMENT CORPORATION LIMITED**  
**(A GOVT. OF ASSAM UNDERTAKING)**  
**R.G. BARUAH ROAD, GUWAHATI- 24**

**Tender Document for the Work of Repair of 250 KVA existing transformer in IE Panchgram**

1.	Name of Work	Repair of 250 KVA existing transformer in IE Panchgram
2.	Tender Notice No	E-454199/09
3.	Earnest Money Deposit	Rs. 5,500.00 for General Category Rs. 2,750.00 for SC/ST/& OBC Category (Caste Certificate needs to be submitted as applicable)
4.	Validity Period of Tender	90 (ninety) days.
5.	Time of Completion	20 (Twenty) Days
6.	Cost of Tender Document	Rs. 500.00 (Rupees Five hundred) only non-refundable.
7.	Money Receipt/ DD No for Cost of Tender paper	
8.	List of Documents to be submitted with Tender	1. APDCL Registration certificate 2. Form of Tender as attached in the tender paper. 3. PAN Card of Proprietor or Establishment 4. GST Registration Certificate 5. Completion Certificate for Similar works 6. Valid Labour License 7. Turnover certificate from registered CA with UDIN no. <i>(Similar work refers to repair of transformers and related electrical components)</i>
9.	Date of Receiving of Tender	08.03.2024 up to 14.00 hours
10.	Date of Opening of Tender	08.03.2024 at 15.00 hours



I/474701/2024

## **FORM OF TENDER**

To,

The Managing Director  
Assam Industrial Development Corporation Ltd.  
R.G.Baruah Road  
Guwahati- 781024, Assam

Sub: - Repair of 250 KVA existing transformer in IE Panchgram

Dear Sir,

I/we refer to the Tender Notice issued for the Work of Repair of 250 KVA existing transformer in IE Panchgram.

1. I/we do hereby offer to perform, provide, execute, complete and maintain the work in conformity with drawings, conditions of contract, specifications, schedule of quantities embodied in the Tender Document.
  2. I/we have satisfied myself/ourselves as to the site conditions, examined the drawings and all aspects of the tender conditions. Subject to above, I/we do hereby agree, should this tender be accepted in whole or in part, to:
    - a. Abide by and fulfill all the terms and provisions of the said conditions annexed here to.
    - b. Complete the work within 20 (Twenty) Days.
  3. I/we have deposited Earnest Money of Rs.5,500.00/ 2,750.00 in the form of Demand Draft which, I/We note, it will not bear any interest and is subject to forfeiture if:
    - a. The agreement of the contract is not executed within 10 (Ten) days from the award of contract.
    - b. The work is not commenced by me/us at site within 7 (Seven) days from the date of handing over the site by the Engineer in- charge or his authorized representative.

**Or**

  - c. The offer is withdrawn within the validity period of acceptance.
4. I/we understand that you are not bound to accept the lowest or any tender you receive.
5. The acceptance of this tender shall constitute a binding contract and any failure as mentioned in item 4 above shall constitute a breach of contract by us and the tender accepting authority shall be entitled to have the work executed at our risk and cost and to claim extra cost/ expenditure incurred by them from us.



I/474701/2024

6. Our Bankers are:

a) \_\_\_\_\_

b) \_\_\_\_\_

7. Name of partners/ directors of our firm:

a) \_\_\_\_\_

b) \_\_\_\_\_

c) \_\_\_\_\_

Yours faithfully

Signature \_\_\_\_\_

Name \_\_\_\_\_

Designation \_\_\_\_\_

Name of Partner/ Director of the firm

Authority to sign or name of person having

Power of attorney to sign the contract.

(Certified true copy of Power of attorney should be attached)

Signature and address of witnesses: a. Signature \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

b. Signature \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

# **GENERAL RULES AND INSTRUCTION FOR THE GUIDANCE OF TENDERER**

**ASSAM INDUSTRIAL DEVELOPMENT CORPORATION LIMITED.**



**GENERAL RULES AND INSTRUCTIONS FOR THE GUIDANCE OF TENDERER**

These general rules and instructions for the guidance of the tenderer shall be read with in conjunction with the General Directions and Conditions of Contract which will form the integral part of the contract for all successful tenderer. All the terms and conditions laid down in both shall be binding for all purpose.

1. Tenders only in printed forms issued by the Managing Director, Assam Industrial Development Corporation Ltd. shall be submitted at the office of the Managing Director, Assam Industrial Development Corporation Ltd. R.G. Baruah Road, Guwahati -781024, with the name of the work and project written on the top of the envelopes.
2. Tenderer is advised in his own interest to satisfy him about the project site including inspection at site prior to submission of his tender. He shall be deemed to have full knowledge of all the accompanying tender documents, technical specifications and site conditions. The expenses incurred in getting information through tests/site visits shall not be reimbursed in any cases:
  - a) Site conditions including access to the site, existing and required roads and other means of transport/communication (other than that of the Employer/other Agencies) for use by him in connection with the work.
  - b) Requirement and availability of land and other facilities for his enabling works, facility, stores and workshops, steel yard etc.
  - c) Ground condition including those bearing upon transportation, disposal, handling and storage of materials required for the work or obtained there from.
  - d) Source and extent of availability of suitable materials including water etc. and labour (skilled and unskilled), required for work and Laws and Regulation governing their use and employment.
  - e) Geological, meteorological, topographical and other general features including levels of the site and its surroundings as are pertaining to and needed for the performance of the work.
  - f) The limit and extent of surface and sub-surface water to be encountered during the performance of the work and the requirement of drainage and pumping.
  - g) The type of equipment and facilities needed, preliminary to, for and in the performance of the work.
  - h) All other information pertaining to and needed for the work including information as to the risks, contingencies and other circumstances which may influence or affect the work or the cost thereof under this contract.
3. The contractor will provide all the safety measures/ arrangement for the labours /workers at site. If any accident happens during the construction activity, the contractor shall fully/ solely responsible for the same



I/474701/2024

4. The security of the materials, equipment etc. stored at the site shall be the responsibility of the contractor. AIDC will not be responsible for any theft/shortfall of materials kept at the site.
5. The tender shall be in prescribed form and complete with all the details/ Annexure as required for competitive biddings for award of contract works
6. No tender will be received after expiry date the due date and times as indicated in the NIT under any circumstances whatsoever. No telegraphic/telephonic/fax tenders shall be considered. However, any amendment sent by the telegraph/ fax to the tender already submitted shall be considered, provided it is received before due date and time for opening of the tender in writing by post in sealed envelope.
7. Earnest Money as indicated in the Tender Documents shall be deposited in the form of Crossed Demand Draft/Bankers Cheque payable at Guwahati favouring “Assam Industrial Development Corporation Ltd”. Earnest Money must be submitted in separate envelop marked “Earnest Money”. Any tender, which is not accompanied by EMD in the prescribed manner, will be summarily rejected. EMD of unsuccessful tenders shall be returned without interest within 100 clear days from the date of opening of the tenders.
8. The duly completed tender must be supported by self-attested copies of Valid contract registration certificate, Permanent Account Number (PAN), valid labour license, valid GST registration, work experience and other documents as required.
9. Prices should be inclusive of all taxes, duties, octroi, and any other charges or fees leviable by the local authority, on materials in respect of this contract and nothing extra will be payable for increase in such taxes of duties even if imposed or levied either before or after tenders are opened or during the currency of contract, over and above the tendered/ accepted price.
10. Entire work is to be completed within the stipulated time given in the work order. The completion time shall be strictly observed by the contractor and shall be reckoned from the date on which the order to commence work is given to the contractor.
11. Taxes, Duties, Levies etc. shall be deducted at source as per statutory norms of the Government. Additional 1% (one percent) Labour CESS on bill value shall be deducted if applicable.
12. The bill of Quantities in tender documents comprise of construction of work/supply of material mentioned in the work order/SNIT only.
13. The employer reserved the right to reject/negotiate all or any of the tenders and to accept in whole or part of the tenders without assigning any reason for so doing. The successful tenderer will be required to sign an agreement in the form approved by the employer, for the fulfillment of contract.



I/474701/2024

14. The tender shall remain valid for a period of 90 days from the date of opening of tender. In event of the tenderer withdrawing his offer within the validity period, for any reason what so-ever, Earnest Money deposited with the tenderer shall be forfeited to the employer.
15. No two or more concerns, in which an individual is invested as a proprietor/partner/director shall tender for the execution of the same work. If they do so, all such tenders shall be liable to be rejected.
16. The quantities indicated in the Bill of Quantities of the items are only approximate and are liable to vary to any extent and items even totally be omitted. The contractor shall not have any claim on his account and the contractor's quoted rates shall not be altered on account of any of these variations nor will it vitiate the contract in any way.
17. Compensation for non-commencement or delay on completion of work- time shall be regarded as the essence of contract and the failure on the part of the contractor to complete the contract on the dates stipulated in the tender and work orders for the completion of the respective works shall entitle to recover damages from the contractor by way of mutually agreed damages a sum equivalent to one half of one percent (subject to a maximum of ten percent) of the contract is in default. The Engineer may however, at his discretion, allow the contractor such extension of time as he may decide (whose decision in writing shall be final and binding). The work shall, within the stipulated period of the contract, be proceeded with by the contractor with due diligence to ensure good progress during the execution of the work.
18. Conditional and/ or incomplete tenders are liable to be rejected
19. Whatever may be the conditions of the tender specified or indicated in the Contractor's offer, it is only the conditions indicated in the "Tender Documents" unless modifications are agreed to before the order is placed that will be binding upon the contractor and the employer.
20. The electrical work involved in the contract shall be executed only through the contractor who possesses proper and valid Electrical License. Preference will be given to contractor who have own electrical license from local authority along with Civil work registration other than engaging third party licensee
21. The contractor shall ensure that the cement to be used for the construction purpose shall be of 43,53 grade OPC conforming to IS8112, IS2269 respectively of reputed makes like L&T, JK, ACC, Ambuja etc. or as specified and directed by the Engineer-in-charge.
22. The contractor shall make his own arrangements for electrical for running vibrators, mixers, general lighting, welding etc.
23. The contractor shall make his own arrangement to meet his water demand for construction, curing etc. No extra payment shall be made for arranging water from outside.
24. The contractor shall take insurance for the works, materials and equipment for temporarily and permanent works for a total value of 50% of the amount of the contract awarded to him, for a period of one year or till the completion of work if required.



25. The employer shall not provide any forms for availing rebate in duties and taxes etc. The bidder shall quote with full taxes and duties as per applicable. The price escalation will not be allowed on any account.
26. The contractor shall comply with all bye-laws and regulations of local and other statutory authorities having jurisdiction over the works and shall be responsible for payment of all fees and other charges.
27. The Employer shall have full power and authority to instruct the contractor, from time to time during execution of the work to make any alteration in, omissions from, additions to, or submissions for, the original specifications, drawings, design and instruction that may appear to him to be necessary and the contractor shall be bound to carry on the works in accordance with any instructions which may be given in writing in "Site Order Book".
28. The contractor shall not sub-contract with any third party for the performance of all or any portion of the work without written permission of the Employer. Such arrangement, if any shall be declared at the time of offer.
29. If the contractor shall desire an extension of time for completion of the work due to any act of neglect of the Employer or due to some extra work, additions and alterations in original specifications, designs and drawings ordered during the execution of works or any strikes, lockout, fire, war act or public enemy or by any other reasonable cause, then he shall apply in writing to the employer before 07 (seven) days of schedule date of completion.
30. The successful bidder shall provide to the employer a Performance Security in the form of Demand Draft for an amount of equivalent to 5% of the Bid Value Plus additional security of unbalance bids in accordance with APWD office order vide dtd. 15<sup>th</sup> Feb'2011.
31. Scope of Work: The Scope of work shall include the transport of the faulty 250KVA transformer to service center, complete repair of the transformer and re-installation of the same as directed by the Engineer-in-charge deployed by AIDC & APDCL for carrying out the above-mentioned work. During the work, any jungle cutting as necessary shall be included in the bid.
32. The materials required for competition of the work is to be purchased from the APDCL's approved vendor available at official website of APDCL only.
33. The Bids will be evaluated on the basis of documents submitted by the tenderer. Failure to submit documents listed above will lead to rejection of the bid.
34. Variation of the quoted price up to 5 % (positive or negative) over the approved estimated cost of a Civil Work may be ignored; and variation of the quoted price up to 10 % (positive or negative) may be allowed for peculiar situations and in special circumstances, and the reasons for allowing to do so shall be placed on record by the officer(s) responsible for accepting the tenders/bids; tenders/bids beyond this limit shall not be accepted.



**BILL OF QUANTITIES**

**ASSAM INDUSTRIAL DEVELOPMENT CORPORATION LIMITED.**

BOQ for the work of Repair of 250 KVA existing transformer in IE Panchgram

SI No .	Particulars of Materials	Unit	Quantity	Rate quoted (inclusive of all taxes) (in Rs.)	Amount (in Rs.)
1	Repairing of 11/0.4 KV 250 KVA damaged distribution transformer including supply DPC Wire for HV/ LV coils & making of all necessary works like unloading, opening & dismantling of core coil assembly, removing of H.V & L.V. coils by disconnecting & gas cutting, re-insulation of L.V. coils by DPC covering, re-seating of damaged lamination core, replacement of insulating materials such as gasket, empire sleeves, Bakelite tube, cotton tape, pressboard, Varnishing of core coil assembly, testing, painting, changing of breather with silica gel, changing of Cork Gasket, Explosion Vent Diaphragm, supply and changing of appropriate transformer oil and required sundry items, heating of core coil assembly etc. complete as required and directed by the engineer in charge of AIDC & APDCL.	Job	1		
2	Arrangements to be done for transporting the transformer from site to workshop inclusive of hiring of cranes, vehicles, etc. as required.	Job	1		
3	Arrangements to be done for transporting the transformer from workshop to site inclusive of hiring of cranes, vehicles, etc. as required.	Job	1		
Total (including all taxes, levies as applicable)					

Rupees

(.....) only



Annexure- 1

LIST OF DOCUMENTS SUBMITTED ALONG WITH THE TENDER:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.



I/474701/2024

Annexure- 2

LIST OF TOOLS AND TACKLES:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.