



ASSAM INDUSTRIAL DEVELOPMENT CORPORATION LIMITED

(A Government of Assam Undertaking)

R.G. Baruah Road, Guwahati- 781024

Ph. 0361-2201215, 2202216, Email: aidcltd@gmail.com

Memo No.: AIDC/CPM-P/2022/CTS/14/9352

Date: 16.03.2023

Short Notice Inviting Tender (SNIT)

Sealed tenders are invited from intending reputed Company/Firms/Registered contractors with financially sound background for the execution of the following work at AIDC's Cachar Paper Mill Project at Panchgram, District: Cachar, Assam:

| Sl No. | Name of Work | NIT No. | Estimated Value |
|--------|---|---|---------------------------|
| 1 | Work of contour and traverse survey of AIDC's land at Cachar paper mill project, Panchgram, Dist-Cachar, Assam | AIDC/CPM-P/2022/CTS/14/9352 Date: 16.03.2023 | Rs. 7,29,000.00 |

The tender documents can be downloaded from the website of AIDC www.aidcltd.com from 18.03.2023 and the bids will be received up to 2 PM (IST) on 27.03.2023. In the event of the office remaining closed under unavoidable circumstances, the tender will be received on next working day up to the stipulated time.

Sd/-
Managing Director



**Assam Industrial Development
Corporation Limited**

SHORT NOTICE INVITING TENDER

FOR

**“WORK OF CONTOUR AND TRAVERSE SURVEY OF AIDC’S LAND AT
CACHAR PAPER MILL PROJECT, PANCHGRAM, DIST-CACHAR, ASSAM”**



**ASSAM INDUSTRIAL DEVELOPMENT
CORPORATION LIMITED**

(A Government of Assam Undertaking)

R.G.Baruah Road, Guwahati-781 024

Ph. : 0361-2201215, 2202216, Fax : 0361-2200060

TENDER DOCUMENT FOR THE WORK OF CONTOUR AND TRAVERSE
SURVEY OF AIDC'S LAND AT CACHAR PAPER MILL PROJECT, PANCHGRAM,
DIST-CACHAR, ASSAM

Name of the Tenderer :

Contact No:

Date of Download of Tender Document: 18.03.2023

Last Date of Submission: 27.03.2023 up to 2 PM (IST)



ASSAM INDUSTRIAL DEVELOPMENT CORPORATION LIMITED
(A Government of Assam Undertaking)
R.G.Baruah Road, Guwahati-781 024
Ph. : 0361-2201215, 2202216, Fax : 0361-2200060

CIN: U75112AS1965SGC001246

No: AIDC/CPM-P/2022/CTS/14/

Dated: **16.03.2023**

SHORT NOTICE INVITING TENDER (SNIT)

Sealed tender for the following urgent work under AIDC Ltd. is hereby invited from intending reputed Company/Firms/Registered Contractors with financially sound background as detailed below:-

| Sl No. | Details of Work | Estimated cost (Inclusive of all Taxes) | Tender Fee and Earnest money to be deposited in the form of Demand draft in favour of “Assam Industrial Development Corporation Ltd” and payable at Guwahati | Completion time |
|--------|---|--|---|------------------|
| 1 | Work of contour and traverse survey of AIDC’s land at Cachar Paper Mill project, Panchgram, Dist- Cachar, Assam | Rs. 7,29,000/- | Tender Fee: Rs. 2,000/- (Rupees Two Thousand only) which is non-refundable EMD: Rs. 15,000/- for General Category and Rs. 7,500/- for SC/ST OBC Category | 30 (Thirty) days |

The BOQ with specifications for the work can be downloaded from AIDC’s web site www.aidcltd.com from on **18.03.2023**.

The sealed tender will be received up to **2.00 PM (IST)** on **27.03.2023 (Monday)** in the office of the AIDC Ltd., R.G Baruah Road, Guwhati-781024 and will be opened on the same day in presence of interested bidders or their authorised representatives at **4.00 PM (IST)**. In the event of the office remaining closed under unavoidable circumstances, the tender will be received on next working day up to the stipulated time. The envelope containing the tender paper should be distinctly marked.

Sd/-
Managing Director



**ASSAM INDUSTRIAL DEVELOPMENT CORPORATION LIMITED
(A GOVT. OF ASSAM UNDERTAKING)
R.G. BARUAH ROAD, GUWAHATI- 24**

Tender Document for the Work of Contour and Traverse Survey of AIDC's Land at Cachar Paper Mill Project, Panchgram, Cachar

| | | |
|-----|---|--|
| 1. | Name of Work | Contour and Traverse Survey of AIDC's Cachar Paper Mill Project Land at Cachar Paper Mill, Panchgram, Dist-Cachar, Assam |
| 2. | Tender Notice No | AIDC/CPM-P/2022/CTS/14/ Dated 16.03.2023 |
| 3. | Earnest Money Deposit | Rs. 15,000.00 for General Category Rs. 7,500.00 for SC/ST/& OBC Category. |
| 4. | Validity Period of Tender | 90 (ninety) days. |
| 5. | Time of Completion | 30 days |
| 6. | Cost of Tender Document | Rs. 2,000.00 (Rupees Two Thousand) only non-refundable. |
| 7. | Money Receipt/ DD No for Cost of Tender paper | |
| 9. | Date of Receiving of Tender | 27.03.2023 up to 14.00 hours |
| 10. | Date of Opening of Tender | 27.03.2023 at 16.00 hours |



FORM OF TENDER

To,

The Managing Director
Assam Industrial Development Corporation Ltd.
R.G.Baruah Road
Guwahati- 781024, Assam

Sub: - Tender for the Work of Contour and Traverse Survey of AIDC's Land at Cachar Paper Mill Project, Panchgram, Dist-Cachar, Assam.

Dear Sir,

I/we refer to the Tender Notice issued for the Work of Contour and Traverse Survey of AIDC's Land at Cachar Paper Mill Project, Panchgram, Dist-Cachar, Assam.

1. I/we do hereby offer to perform, provide, execute, complete and maintain the work in conformity with drawings, conditions of contract, specifications, schedule of quantities embodied in the Tender Document.
 2. I/we have satisfied myself/ourselves as to the site conditions, examined the drawings and all aspects of the tender conditions. Subject to above, I/we do hereby agree, should this tender be accepted in whole or in part, to:
 - a. Abide by and fulfill all the terms and provisions of the said conditions annexed here to.
 - b. Complete the work within 1 calendar month.
 3. I/we have deposited Earnest Money of Rs.15,000.00 / Rs. 7,500.00 in the form of Demand Draft which, I/We note, it will not bear any interest and is subject to forfeiture if:
 - a. The agreement of the contract is not executed within 10 (Ten) days from the award of contract.
 - b. The work is not commenced by me/us at site within 7 (Seven) days from the date of handing over the site by the Engineer in- charge or his authorized representative.
- Or**
- c. The offer is withdrawn within the validity period of acceptance.
 4. I/we understand that you are not bound to accept the lowest or any tender you receive.
 5. The acceptance of this tender shall constitute a binding contract and any failure as mentioned in item 4 above shall constitute a breach of contract by us and the tender accepting authority shall be entitled to have the work executed at our risk and cost and to claim extra cost/ expenditure incurred by them from us.



7. Our Bankers are:

a) _____

b) _____

c) _____

8. Name of partners/ directors of our firm:

a) _____

b) _____

c) _____

Yours faithfully

Signature _____

Name _____

Designation _____

Name of Partner/ Director of the Firm

Authority to sign or name of person having

Power of attorney to sign the contract.

(Certified true copy of Power of attorney should be attached)

Signature and address of witnesses: a. Signature _____

Name _____

Address _____

b. Signature _____

Name _____

Address _____

GENERAL RULES AND INSTRUCTION FOR THE GUIDANCE OF TENDERER

ASSAM INDUSTRIAL DEVELOPMENT CORPORATION LIMITED.

GENERAL RULES AND INSTRUCTIONS FOR THE GUIDANCE OF TENDERER

These general rules and instructions for the guidance of the tenderer shall be read with in conjunction with the General Directions and Conditions of Contract which will form the integral part of the contract for all successful tenderer. All the terms and conditions laid down in both shall be binding for all purpose.

1. Tenders only in printed forms downloaded from the website of Assam Industrial Development Corporation Ltd. shall be submitted at the office of the Managing Director, Assam Industrial Development Corporation Ltd. R.G. Baruah Road, Guwahati -781024, with the name of the work and project written on the top of the envelopes.
2. Tenderer is advised in his own interest to satisfy him about the project site including inspection at site prior to submission of his tender. He shall be deemed to have full knowledge of all the accompanying tender documents, technical specifications and site conditions. The expenses incurred in getting information through tests/site visits shall not be reimbursed in any cases:
 - a) Site conditions including access to the site, existing and required roads and other means of transport/communication (other than that of the Employer/other Agencies) for use by him in connection with the work.
 - b) Requirement and availability of land and other facilities for his enabling works, facility, stores and workshops, steel yard etc.
 - c) Ground condition including those bearing upon transportation, disposal, handling and storage of materials required for the work or obtained there from.
 - d) Source and extent of availability of suitable materials including water etc. and labour (skilled and unskilled), required for work and Laws and Regulation governing their use and employment.
 - e) Geological, meteorological, topographical and other general features including levels of the site and its surroundings as are pertaining to and needed for the performance of the work.
 - f) The type of equipment and facilities needed, preliminary to, for and in the performance of the work.
 - g) All other information pertaining to and needed for the work including information as to the risks, contingencies and other circumstances which may influence or affect the work or the cost thereof under this contract.
3. The contractor will provide all the safety measures/ arrangement for the labourers / workers at site. If any accident happens during the construction activity, the contractor shall fully/ solely responsible for the same
4. The security of the materials, equipment etc. stored at the site shall be the responsibility of the contractor. AIDC will not be responsible for any theft/shortfall of materials kept at the site.



5. The tender shall be in prescribed form and complete with all the details/ Annexure as required for competitive biddings for award of contract works.
6. No tender will be received after expiry date the due date and time as indicated in the NIT under any circumstances whatsoever. No telegraphic/telephonic/fax tenders shall be considered. However, any amendment sent by the telegraph/ fax to the tender already submitted shall be considered, provided it is received before due date and time for opening of the tender in writing by post.
7. Earnest Money as indicated in the Tender Documents shall be deposited in the form of Crossed Demand Draft/Bankers Cheque payable at Guwahati favouring “Assam Industrial Development Corporation Ltd”. Earnest Money must be submitted in separate enveloped marked “Earnest Money”.

Any tender, which is not accompanied by EMD in the prescribed manner, will be summarily rejected. EMD of unsuccessful tenders shall be returned without interest within 100 clear days from the date of opening of the tenders.

8. The duly completed tender must be supported by self attested copies of Valid contract registration certificate, Permanent Account Number (PAN), valid labour license, valid GST registration and work experience (if any).
9. Prices should be inclusive of all taxes, duties, octroi, and any other charges or fees leviable by the local authority, on materials in respect of this contract and nothing extra will be payable for increase in such taxes of duties even if imposed or levied either before or after tenders are opened or during the currency of contract, over and above the tendered/ accepted price.
10. Entire work is to be completed within the stipulated time given in the work order. The completion time shall be strictly observed by the contractor and shall be reckoned from the date on which the order to commence work is given to the contractor.
11. Taxes, Duties, Levies etc. shall be deducted at source as per statutory norms of the Government. Additional 1% (one percent) Labour Cess on bill value shall be deducted if applicable.
12. The bill of Quantities in tender documents comprise of survey of work mentioned in the work order/SNIT only.
13. The employer reserved the right to reject/negotiate all or any of the tenders and to accept in whole or part of the tenders without assigning any reason for so doing. The successful tenderer will be required to sign an agreement in the form approved by the employer, for the fulfillment of contract.
14. The tender shall remain valid for a period of 90 (Ninty) days from the date of opening of tender. In event of the tender withdrawing his offer within the validity period, for any reason what so-ever, Earnest Money deposited with the tender shall be forfeited to the employer.
15. No two or more concerns, in which an individual is interested as a proprietor/partner/director shall tender for the execution of the same work. If they do so, all such tenders shall be liable to be rejected.
16. The quantities indicated in the Bill of Quantities of the items are only approximate and are liable to vary to any extent and items even totally be omitted. The contractor shall not have



any claim on his account and the contractor's quoted rates shall not be altered on account of any of these variations nor will it vitiate the contract in any way.

17. Compensation for non-commencement or delay on completion of work- time shall be regarded as the essence of contract and the failure on the part of the contractor to complete the contract on the dates stipulated in the tender and work orders for the completion of the respective works shall entitle to recover damages from the contractor by way of mutually agreed damages a sum equivalent to one half of one percent (subject to a maximum of ten percent) of the contractor is in default. The Engineer may however, at his discretion, allow the contractor such extension of time as he may decide (whose decision in writing shall be final and binding). The work shall, within the stipulated period of the contract, be proceeded with by the contractor with due diligence to ensure good progress during the execution of the work.
18. Conditional and/ or incomplete tenders are liable to be rejected.
19. Whatever may be the conditions of the tender specified or indicated in the Contractor's office, it is only the conditions indicated in the "Tender Documents" unless modifications are agreed to before the order is placed that will be binding upon the contractor and the employer.
20. The electrical work involved in the contract shall be executed only through the contractor who possesses proper and valid Electrical License. Preference will be given to contractor who have own electrical license from local authority along with Civil work registration other than engaging third party licensee.
21. The contractor shall take insurance for the works, materials and equipments for temporarily and permanent works for a total value of 50% of the amount of the contract awarded to him, for a period of one year or till the completion of work if required.
22. The employer shall not provide any forms for availing rebate in duties and taxes etc. The bidder shall quote with full taxes and duties as per applicable. The price escalation will not be allowed on any account.
23. The contractor shall comply with all bye-laws and regulations of local and other statutory authorities having jurisdiction over the works and shall be responsible for payment of all fees and other charges.
24. The Employer shall have full power and authority to instruct the contractor, from time to time during execution of the work to make any alteration in, omissions from, additions to, or submissions for, the original specifications, drawings, design and instruction that may appear to him to be necessary and the contractor shall be bound to carry on the works in accordance with any instructions which may be given in writing in "Site Order Book".
25. The contractor shall not sub-contract with any third party for the performance of all or any portion of the work without written permission of the Employer. Such arrangement, if any shall be declared at the time of offer.
26. If the contractor shall desire an extension of time for completion of the work due to any act of neglect of the Employer or due to some extra work, additions and alterations in original specifications, designs and drawings ordered during the execution of works or any strikes, lockout, fire, war act or public enemy or by any other reasonable cause, then he shall apply in writing to the employer before 15 (fifteen) days of schedule date of completion.
27. The successful bidder shall provide to the employer a Performance Security in the form of Demand Draft for an amount of equivalent to 5% of the Bid Value Plus additional security of unbalance bids in accordance with APWD office order vide dtd. 15th Feb'2011.

BILL OF QUANTITIES

ASSAM INDUSTRIAL DEVELOPMENT CORPORATION LIMITED.



Bill of Quantities for Contour & Traverse survey of AIDC's land at Cachar Paper Mill Project, Panchgram, Dist-Cachar, Assam.

| SL No. | Description of Item | Quantity | Units | Rate (in Rs.) | Amount (in Rs.) |
|--------|--|----------|-------|---------------|-----------------|
| 1 | Contour & Traverse survey on a scale of 1:1000 with 3m contour interval, spot levelling at 20m interval unless otherwise specified at closer interval as per the site requirement, pegging co-relating with permanent GTS bench mark, if any, available within the near vicinity, plotting of important features, boundary wall, factory building, other buildings, internal roads, drains, etc. jungle clearance wherever necessary for survey work complete including close traverse of the plot and submission of 6 (six) copies of drawings as directed and specified. | 2916 | Bigha | | |
| Total | | | | | |

Rupees (.....) only

Annexure- 1

LIST OF DOCUMENTS SUBMITTED ALONG WITH THE TENDER:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.