



ASSAM INDUSTRIAL DEVELOPMENT CORPORATION LIMITED

(A Government of Assam Undertaking)

R.G. Baruah Road, Guwahati- 781024

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ECF No.- E-297856/236

Date: 13-10-2026

Notice Inviting Quotation

Sealed quotations are invited from authorized/ reputed/ experienced agency/ contractor with financially sound background for providing Vehicle (Mahindra Bolero Neo) on monthly hiring basis for various projects under Silchar Zone of AIDC, Silchar, Assam. Quoted rate shall be mentioned as per the following format:

Sl No.	Name of Agency/ Firm/ Contractor	Monthly Hire Charges (excluding GST & Fuel charges)

Terms & Conditions:

1. The agency shall provide one roadworthy, well-maintained vehicle on a monthly hire basis for official use by the Corporation, along with a qualified and experienced driver.
2. The monthly hire charges quoted by the agency shall cover the vehicle, driver, maintenance, servicing, repairs, insurance, statutory taxes, permits, toll taxes, parking charges and other expenses that are expressly made the responsibility of the agency under the NIQ. No extra charges shall be provided on account of use of the vehicle outside office hours (for office purpose) and for usage on holidays, whenever necessary.
3. Fuel charges shall be reimbursed separately on an actual basis, subject to the prescribed mileage norm of 10 km per litre.
4. The agency must be a legally eligible service provider and shall submit the required registration, tax, permit and other supporting documents along with the quotation. All documents mandated by law shall be valid for the vehicle provided as well as any alternate vehicle provided as replacement in case of breakdown. The vehicle provided should not be more than 1 year old.
5. The agency shall not be entitled to any additional payment on account of increased fuel prices, changes in mileage or routine operating expenses, except as expressly provided in the contract. The validity of the quotation shall be 1 (one) year.

6. The intending bidder shall submit PAN Card, GST registration certificate (highlighting nature of business or core activity), Bank Details, Average Annual Turnover for last 3 years, vehicle documents, and previous experience of provided hired vehicle to any Government office, Agency etc. In this regard, self-certified Work Order with proof of receipt of payment in bank passbook of the concerned bidder is to be provided.
7. In case of tie in Bids, the age of the proposed vehicle shall be the deciding factor and the bid providing the newer vehicle shall be preferred over the other.
8. Payment shall be made on a monthly basis subject to submission of requisite GST compliant Bill by the agency.
9. Other terms & conditions will be mentioned in due course of time in the Work Order.

Sealed Quotation with acceptance of the terms & conditions stipulated as above, affixing court fees stamp of Rs. 8.25, should reach the undersigned on or before 27-10-2026 at 14:00 hrs. Quotations received after 14:00 hrs will not be accepted. The same will be opened at 15:00 hrs on the same day. In case of any unprecedented holiday, the next working day shall be considered.

The General Manager, AIDC reserve the right to accept or reject any or the entire quotations without assigning any reason thereof.

Sd/-
General Manager,
AIDC Ltd.